

Position: Junior Program Officer (JPO)

Organisation: iProbono India

Term: Full-time

Location: New Delhi, India

Remuneration: Competitive

Deadline to apply: 31.08.2025

About iProbono India

Our mission is to enable people to access their rights in pursuit of a just society. We believe in holistic counsel, capacity building, storytelling, research, and policy advocacy to support social change.

By promoting active citizenship and engaging in a holistic model, we:

- Advance justice for all by representing people in need
- Strengthen the impact of civil society
- Advocate for policies that promote social equity

iProbono India works on cases involving disability justice, housing justice, criminal justice, child abuse, trafficking, and engages in advocacy efforts on these subject areas. We also provide support in the form of legal assistance to NGOs across the country working on a range of issues.

The Role

We're looking for a **Junior Programme Officer (JPO)** in Delhi to join our team, focusing primarily on **litigation**. This role involves working across diverse subject areas - predominantly child rights, as well as disability rights, criminal justice, and housing rights. The JPO will collaborate closely with our panel lawyers, NGO partners, beneficiaries, and government stakeholders. They will also contribute to advocacy projects and social impact litigation, working in close coordination with our research and advocacy team. This position is ideal for a dynamic individual with strong litigation and advocacy skills, coupled with a deep passion for social justice, who is eager to build a long-term career with iProbono.

Litigation Support:

- Case related research and drafting of briefing notes for our panel lawyers.
- Attending court hearings, coordinating with panel lawyers and keeping notes of follow-up action required.
- Engage in research (both primary and secondary) to support our strategic litigation efforts.
- Internal documentation (updating the iProbono in-house database, updating litigation management notes and dates of hearings).

Research and Analysis:

- Research, write, and prepare reports, policy papers, and submissions on relevant issues that contribute to iProbono's overall goals.

- Collect and analyse data from various sources to identify trends, gaps, and areas for intervention related to iProbono's work verticals.
- Analyse and assess relevant legislation, new and emerging policy papers, and their implications for iProbono's advocacy efforts.

Advocacy and Communication:

- Identify and engage with relevant stakeholders and partners through meetings, consultations, and participation in networks, providing clear and concise information about iProbono's work.
- Support the team in organising meetings, consultations and other events related to the work areas of the organisation.
- Support the team in advocacy projects and campaigns based on research findings and analysis.
- Assist in drafting policy briefs, articles, and position papers to inform key stakeholders about iProbono's focus areas.

Skills and Experience

- A bachelor's degree in law
- 1+ years of experience in litigation/relevant court experience, gained through work at NGOs or litigation chambers.
- Familiarity with legal frameworks and issues related to access to justice, human rights, or social justice.
- Excellent written and oral communication skills in English and Hindi.

To apply, please email india.recruitment@i-probono.com with your CV, a short cover letter on why you are suitable for the role.